Ewell Village Bowling Club

Health & Safety Policy Statement:

The Club's members must recognise their duties under the Health and Safety at Work etc Act 1974and the accompanying protective legislation.

They must endeavour to meet the requirements of thislegislation so as to ensure that they maintain a safe and healthy environment.

All Membersmust be informed of their responsibilities to ensure they take all reasonable precautions, to ensure thesafety, health and welfare of those that are likely to be affected by the Club's activities.

The Club as far as is reasonably practicable, has the duty to ensure thefollowing:

- To provide and maintain a safe environment, safe systems andactivities, safe equipment and ahealthy and safe operational environment.
- To ensure that hazards are identified and regular assessments of risks are undertaken.
- To provide information, instruction and training as is necessary to ensure members and visitors areassured of a safe and healthy environment.
- To promote the awareness of health and safety and encouraging health and safety bestpractice throughout the Club's activities.
- To provide access to adequate first aid facilities including defibrillator (with inbuilt instructions for use) which are located in the clubroom beneath the clock.
- To record any injuries or accidents sustained during any club activity or whilst on the club premises.
- To undertake regular, recorded risk assessment of the Cub's premises and all activities undertaken by the Club.
- To ensure The Clubis taking the appropriate protective and preventative measures.

As a Club Member you have a duty to:

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
- Co-operate with the club on health and safety issues.
- Correctly use all equipment provided by the club.
- Not interfere with or misuse anything provided for your health, safety or welfare.

CLUB HEALTH & SAFETY OFFICER:		Derek Learwood
FIRST AID:	Location of first aid facilities:	Suspended beneath the clock in main Clubroom
	Location of defibrillator:	Suspended beneath the clock in main Clubroom
Nominated person for maintaining First Aid supplies:		Carolyn Lowry

No-one should be at the Club for an extended period on their own.

During all matches at least one person should have their mobile telephone available in case of emergency.

Risk assessmentshave been carried out by the Committee who have issued the following brief instructions/notes:-

Avoidance of slips and falls during activities.

- Members should keep internal floors clean, and clear of unnecessary paraphernalia that might cause an accident.
- Members and others are instructed to take care on walkways and surrounds and special care when stepping onto or off the green. Steps are provided.
- Members must wear suitable foot apparel whilst bowling.i.e. Bowling shoes or flat soled shoes approved by the Club.

Incorrect use of electrical and other equipment.

- Competent, qualified contractors supplied by the council maintain all fixed and portable electrical equipment.
- Members must take care when using electrical equipment and ask a competent person if they are not sure.
- Members should not use damaged or suspect equipment; it should be reported immediately to the Club's officials.

Incorrect lifting moving and stacking equipment.

- Members and others MUST NOT LIFT beyond their capacity.
- To lift an item, stand as close to the item as possible, and spread your feet to shoulder width. Bend your knees and try and keep your back in a natural, upright posture. Grasp the item firmly as close to your body as you can. Use your legs to lift the item in a smooth motion as this offers more leverage and reduces the strain on your back. Carry the item close to the body with your elbows tucked into the body. Avoid twisting your body as much as possible by turning your feet to position yourself with the item.
- Assistance should be sought when lifting, moving heavy furniture or other equipment.
- Bowls and other equipment must be stored safely.
- Extra care must be taken when storing pushers on their rails.

Avoiding the risk of fire.

- No smoking or vaping is allowed in the building or on the bowling green at any time.
- Members and others are instructed and must conduct their activities in a way to minimize the risk of fire; they have a duty to report immediately any fire, smoke, or potential fire hazards.
- Do not obstruct or place items in front of heaters.
- Do not obstruct fire exits.
- Members and others are instructed in Fire Emergency procedures - exit routes and assembly points.
- Fire fighting equipment is installed and maintained by specialist contractors.
- In case of fire, if you can use the relevant fire extinguisher, and it is safe to do so, use it but do so only with a clear exit route between you and the fire.
- Do not put yourself in danger.

President. Date: